

CIRCULAR LETTER NO. 451

June 1, 2011

TO ALL BRITISH COLUMBIA LAND SURVEYORS

Re: Requirement to Submit Certain Types of Plans Electronically

As of July 1, 2011 it will be a requirement that certain types of plans be submitted to the Land Title Offices and the Surveyor General electronically.

The types of plans that must be submitted electronically are:

1. Posting Plans prepared pursuant to section 68 of the *Land Title Act*.
2. Plans prepared pursuant to the *Land Act*, the *Mineral Tenure Act*, the *Coal Act* and the *Oil & Gas Activities Act* (well site plans) for filing in the Crown Land Registry (Surveyor General Vault).

Posting Plans prepared pursuant to section 68 of the *Land Title Act* must be submitted electronically in accordance with Director's Requirements DR 06-11 and General Survey Instruction Rule (Survey Rule) 3-1 as amended by SR1-11.

The Registrar may grant an exemption to the requirement to file posting plans electronically, subject to an application being made. See pages 6 and 7 of the Director's Requirements for further information.

A land surveyor wishing to seek an exemption from Survey Rule 3-1 for a Posting Plan must first make application to the appropriate Registrar as outlined in Director's Requirement DR 06-11 and in the form attached to DR 06 -11 as Schedule A. If the Registrar provides an exemption, the land surveyor must then make application to the Association of British Columbia Land Surveyors (the Association) for exemption from Survey Rule 3-1 in the form and manner specified by the Association.

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Plans which are filed in the Crown Land Registry (Surveyor General Vault) must be submitted electronically in accordance with Survey Rule 3-1 as amended by SR1-11. A land surveyor wishing to seek an exemption from Survey Rule 3-1 which would allow the filing of a hard copy plan prepared pursuant to the *Land Act*, the *Mineral Tenure Act*, the *Coal Act* or the *Oil & Gas Activities Act* in the Crown Land Registry (Surveyor General Vault) must first make application to the Surveyor General. This application must describe the subject plan and provide an explanation of why an exemption is sought. If the Surveyor General provides an exemption, the land surveyor must then make application to the Association for exemption from Survey Rule 3-1 in the form and manner prescribed by the Association.

Plans for which the Electronic Checklist Registry (ECR) has been completed prior to July 1, 2011 may continue to be submitted in hard copy.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Mike Thomson", with a horizontal line extending to the right.

Mike Thomson, BCLS
Surveyor General of British Columbia