

Note: This sample checklist is provided for reference only. Checklists for application packages are integrated into the Web Filing process and are entered online. This shows the checklist questions that will be presented during a Web Filing submission. Do not fill this checklist out and append it to your package.

Checklist - Block Outline Plan Application Section 69(3) Land Title Act

Refer to <https://ltsa.ca/practice-info/block-outline-surveys> for more information.

Proposed Control Criteria:

The land surveyor must make all reasonable efforts to ensure that the monuments will survive the construction phase of the development and are positioned to provide a solid control network for posting after construction is complete. As a general rule, a density of one Type 1 or 2 monument per 20 lots, with a minimum of three control monuments, is required.

If the survey is located within an Integrated Survey Area (ISA), there may be an opportunity to use ISA monuments as block outline control monuments as long as the ISA monuments are located within close proximity to the survey. In this regard, you are encouraged to exercise sound professional judgment based upon local site conditions.

Checklist of Requirements for the Submission Package

1. Are the proposed type 1 or type 2 control monuments positioned to provide a solid control network for the project (sufficient density with a minimum of three monuments)?
2. Are the proposed control monuments located so that they will most likely survive the construction phase of the development for posting after construction is complete?
3. Submission package includes a copy of the title(s) to the subject lands?

4. Submission package includes the preliminary plan that depicts the following:
 - The lot structure of the subject survey area (ideally the application plan will be a draft of the desired plan that will be eventually submitted);
 - Location of the proposed control monuments;
 - Full legal description of the lands being dealt with in the plan heading;
 - Distances from the development to control monuments;
 - Designations for proposed lots.

5. Will the requisite posting plan be submitted to the Land Title Office within one year of the date of the Block Outline Order? If not, specify a requested date in the comment box.