

Note: This sample checklist is provided for reference only. Checklists for application packages are integrated into the Web Filing process and are entered online. This shows the checklist questions that will be presented during a Web Filing submission. Do not fill this checklist out and append it to your package.

Checklist – Statutory Right of Way Final Plan Submission Section 118(1) *Land Title Act*

Refer to <https://ltsa.ca/practice-information/accretion-or-natural-boundary-adjustments-statutory-right-way-plans> for more information.

Checklist of Requirements for the Submission Package

1. Submission package includes the electronic plan affixed to digitally signed Survey Plan Certification form (SPC)?
2. Submission package includes an Application to Deposit Plan at Land Title Office form (DSPL) with the 118(1) certificate for signature by the Surveyor General selected?
3. Does the plan depict the “present natural boundary” in the location that was conditionally approved?
4. In areas affected by the application, is the titled natural boundary depicted on the plan as dashed lines and is it labelled as “natural boundary according to Plan #”?
5. In areas not affected by the application, does the natural boundary that is depicted on the plan match the titled natural boundary and is it labeled as such? If the present natural boundary is different in these areas, then it should be shown as dashed lines and labelled.
6. Is the area affected by the application labelled as “Unregistered land subject to the section 118(1) Land Title Act certificate”?

7. The plan heading conforms to the following format:
 - Includes "...and unregistered land" at the end of the plan heading.
 - Immediately below the plan heading **does not** refer to "pursuant to section 118(1)".

8. Is the notation required by the Survey and Plan Rules shown on the plan image as appropriate?

9. Is the LTSA file number shown on the plan image?