

Note: This sample checklist is provided for reference only. Checklists for application packages are integrated into the Web Filing process and are entered online. This shows the checklist questions that will be presented during a Web Filing submission. Do not fill this checklist out and append it to your package.

Checklist - Section 58 *Land Act* Final Plan Submission

Refer to <https://ltsa.ca/practice-information/inclusions> for more information.

Checklist of Requirements for the Submission Package

1. Submission package includes the electronic plan affixed to digitally signed Survey Plan Certification form (SPC)?
2. Submission package includes an Application to Deposit Plan at Land Title Office form (DSPL) with the certificate for signature by the Surveyor General?
3. Does the plan subdivide land?
4. Does the plan depict the road or water body subject to the application in a manner that matches the preliminary approval?
5. Is the approved application area depicted on the plan shown with broken lines and identified as, "*Land subject to the section 58 Land Act certificate*"?
6. The plan heading **does not** include "pursuant to section 58"?
7. Is the notation required by:
 - a. SPR, 4-5(6)(a) "*This plan includes unregistered land, which was not included in the grant from the Crown*" or by
 - b. SPR, 4-5(6)(b) "*This plan shows land subject to a declaration under s. 58 of the *Land Act**"*shown on plan image as needed depending on the type of approval?*
8. Is the LTSA file number shown on the plan image?