





Example of Field Book Page Showing “Post Renewed” Stamp

It is still possible to submit a new Post Renewal Form to the Surveyor General, for those circumstances where a primary parcel corner is upgraded but no statutory plan is prepared. In fact, the renewal form became electronic in 2012.

The modern electronic process for completing and submitting a Post Renewal Form is as follows:

- 1. Download and complete the Electronic Renewal Card (text entry on the card can be completed either electronically within the PDF or filled out by hand on a printed version – either method is entirely acceptable to us);
- 2. Print the renewal card and complete any remaining fields, including the cap diagram, by hand;
- 3. Scan the card and append it to the Post Renewal (SGPR) form;
- 4. Complete the SGPR form and digitally sign it with your Juricert signature;
- 5. Submit the form as a Package to the Surveyor General through myLTSA.

Apart from the \$1.50 myLTSA Enterprise service charge, there is no fee for filing a post renewal.

The submission process for post renewals is also described in the Direction to Land Surveyors – Electronic Submission of Statutory Applications to the Surveyor General found on the LTSA website. Surveyor General staff are always happy to answer questions relating to Post Renewal Forms. ❖

**POST RENEWAL FORM**  
SUBMISSION TO SURVEYOR GENERAL  
LAND TITLE AND SURVEY AUTHORITY

By incorporating your electronic signature into this electronic plan, you:  
(a) represent that you are a subscriber and that you have incorporated your electronic signature in accordance with section 93.9(3) of the Land Act, RSBC 1996, c.243, and  
(b) certify the matters set out in section 93.9(4) of the Land Act.  
Each form used in this representation and certification is to be given the meaning ascribed to it in Part 7.2 of the Land Act.

**Michael Kidston**  
UNQSWS

1. DISTRICT SURVEYOR IDENTIFICATION: (Name, address, phone number)  
Michael Kidston  
Box 970,  
100 Mile House, BC V0R2E0  
250-395-8025

2. LEGAL DESCRIPTION OF PARCELS  
Donner Lot 4893, L.8000 District

3. CERTIFICATION  
I am a British Columbia Land Surveyor and certify that I was present at and personally supervised the renewal of this monument on: 2015 October 13 (YYYY-Month-DD)

4. EXPLANATORY NOTES  
Monument renewal card attached

District Lot or Section Number: 4893  
Land District: Liloom  
Corner: NE

**FOR OFFICE USE ONLY:**  
File: \_\_\_\_\_ Pages: \_\_\_\_\_  
Ref: \_\_\_\_\_

**RENEWAL OF SURVEY MONUMENT**

Condition of original monument and markings found:  
Found old building lines:  
- 30m Fe, mid 43, meas. 8.00m @ 85 deg.  
- 30m Fe ramp, mid. 72, meas. 14.48m @ 320 deg.  
Bearings magnetic.

Renewed monument by:  
Set witness capped post at intersection of distances from old BTs:  
True corner would fall on steep rock face, as per original field notes of DL 4893.  
Made BTs to witness capped post:  
- 34cm toroid Fe, 13.45m @ 140 deg.  
- 30cm Fe, 10.22m @ 312 deg.  
BT bearings are magnetic.  
Made stone mound.

This monument was renewed by Michael Kidston, RLS, , R.C.L.S.  
on the 13th day of October, 2015

Example of New Electronic Post Renewal Form